

GRASSROOT PROJECT 2018



MANAGEMENT BOARD MEETING MINUTES

Subject: Grassroot Objectives and Groups (first group meeting)

Date: 05/11/2017

Attendees Present: Stefano Raus (SR), Jenni Ahonen (JA)

Attendees Absent: --

Meeting was called to order at 4:15 pm in Vierumäki Apartment 6028. Quorum was established.

1) Groups definition

SR has spoken with Ana Zurita (Exchange Student) and she is in the same situation as Garoa. She will work in the Project till end of Semester and will be only involved if needed in January and February as she will take part in EUDAPA project. She is happy to work in Marketing group as she is working in a school in Heinola and she will promote the project there and in other schools as well.

SR has spoken also with Guila as she was absent during 2.11 Meeting when we defined all groups in Areena and she is ok with working in Coaching group.

During the weekend the WhatsApp groups have been created by SR and JA and the each group's leader (L) have been elected. Group's leaders have access to Google Drive and are responsible of uploading the material. In every group there will be also different roles and group leaders are in charge of defining and giving the roles.

The groups are approved as following and Project Roster is attached.

MANAGEMENT (2): Stefano Raus, Jenni Ahonen

MARKETING (5): Kiia Kontturi (L), Armi Hakkinen, Ana Zurita, Francesko Baruti, Mette Lammi

BUDGET (2): Jesper Jalonen (L), Jon Garoa Muro

COACHING (6): Marton Hunor (L), Martin Strbak Juuso Vuokio, Iiro Partanen, Guila Mohajer, Jere Hokkanen

EQUIPMENT (3): Panna Marosi (L), Helena Hahtokari, Tamas Fodor

ORGANIZATION (6): Miika Irtola (L), Mitja Lievonen, Kalle Virtanen, Ralfs Orste, Lauri Berg, Joona Rahm

TOURNAMENT (5): Aapo Martikainen (L), Allu Peltonen, Arttu Lehtio, Jussi Minkkinen, Kimmo Luukkola

2) Deadlines

JA proposed the following important deadlines. More will come but these are important.

17.11: Group Project Plans deadline. All groups have to write and upload on Google Drive their plan, in particular we care about Budget, Marketing and Organization plans. A separate meeting with every group is also necessary before this deadline; every group member have to participate and each group leader is in charge to define date and location of the meeting and refer it to Management Group.

Meeting minutes as this one have to be written by the leader/secretary of each group and published.

8.12: Deadline before Christmas Break. Every group have to be ready to start the practical part of the project and especially for Coaching group all training plans have to be ready and the Budget is closed. Equipment group is also fully 'equipped'. As before, a separate meeting with every group is necessary;

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every group member have to participate and each group leader is in charge to define date and location of the meeting and refer it to Management Group.

3) Problems

SR noted in previous year's presentation two school visits at beginning of December, he will ask students from Grassroot 2017 Management group what is that about.

One other thing: coaches running the sessions have to be Finnish so 3 out of the 6 students in Coaching group have to find 3 good hockey coaches that will lead the practices in their locations (as they are not Finnish speakers). The 3 students in Coaching group have to prepare all session plans anyway and be present during every session.

4) 8.11 Meeting with Ari

SR and JA wrote a PowerPoint presentation to be presented by the class during the meeting.

The meeting will take place in Areena on Wednesday 8th November 2017 starting at 10:30 am.

5) Logo

SR presents the new logo he designed. JA approves, and the logo is uploaded on Google Drive in New Logo folder in JPEG, PDF and PNG formats.

A document with Logo Specifications has also been written by SR.

6) Website and Email address

SR proposes to create a website for the Project but he's not convinced yet. JA says it's a good idea so a website will be created. Deadline for website creation is 17/11 and official languages will be English and Finnish. SR can write the English part of each section but one student (better if from Organization Group) has to translate it in Finnish.

Website address will be grassroot2018.weebly.com and is free of charge.

JA proposes also to have on the website the following pages, as they are important:

- Home (project idea and info, registration link)
- About (ice stadiums and timetable)
- News (more updates and FAQ)
- Sponsor (sponsor and supporters)
- Contact (contact and registration link)

An email address with access to Google Drive has also been opened. SR and JA are in charge of maintaining this mail box that is grassroot2018@gmail.com and they will give to DP17 Managers all credentials as soon as needed.

Meeting adjourned at 5:45 pm.

Stefano Raus
Secretary